

**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
1.	Revised Constitution - Report of the Constitution Review Group	Council	7 Dec 2016	Open	Paul Cummins, Head of Legal & Democratic Services (Monitoring Officer) paul.cummins@horsham.gov.uk Leader (Councillor Ray Dawe)
2.	Response of the Council to the Local Government Boundary Commission Consultation on Warding Arrangements	Council	7 Dec 2016	Open	Paul Cummins, Head of Legal & Democratic Services (Monitoring Officer) paul.cummins@horsham.gov.uk
3.	Appointment of External Auditors - invitation from Public Sector Audit Appointments Limited for Horsham DC to become an opted in authority for the purposes of appointing external auditors	Council	7 Dec 2016	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk
4.	Appointment of Contractor for the redevelopment of Broadbridge Heath leisure centre Policy Development Advisory Group 5 January 2017	Cabinet	12 Jan 2017	Part exempt	Brian Elliott, Property & Facilities Manager brian.elliott@horsham.gov.uk Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chowen)

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5.	Review and update the Contaminated Land Strategy Policy Development Advisory Group 7 November 2016	Cabinet	12 Jan 2017	Open	John Batchelor, Environmental Health & Licensing Manager john.batchelor@horsham.gov.uk Cabinet Member for Housing and Public Protection (Councillor Philip Circus)
6.	Adoption of Sport and Physical Activity Strategy Policy Development Advisory Group 5 January 2017	Cabinet	12 Jan 2017	Open	Trevor Beadle, Head of Community & Culture trevor.beadle@horsham.gov.uk Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chowen)
7.	Economic Development Strategy Policy Development Advisory Group 5 October 2016	Cabinet	12 Jan 2017	Open	Clare Mangan, Economic Development Manager clare.mangan@horsham.gov.uk Cabinet Member for Local Economy (Councillor Gordon Lindsay)

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8.	Creation of a company for the development of temporary housing Policy Development Advisory Group 19 December 2016	Cabinet	30 Mar 2017	Open	Brian Elliott, Property & Facilities Manager brian.elliott@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
9.	Allocation of a Budget for Purchase of Investment Property Policy Development Advisory Group 19 December 2016	Cabinet Council	26 Jan 2017 15 Feb 2017	Open	Brian Elliott, Property & Facilities Manager brian.elliott@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
10.	Housing Strategy interim statement - a response to the July 2015 budget and the Housing and Planning Act 2016 Policy Development Advisory Group 23 January 2017	Cabinet	30 Mar 2017	Open	Natalie Brahma-Pearl, Director of Community Services natalie.brahma-pearl@horsham.gov.uk Cabinet Member for Housing and Public Protection (Councillor Philip Circus)

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11.	Consideration of business case for shared building control service with Crawley, Arun and Chichester councils Policy Development Advisory Group 12 January 2017	Cabinet	26 Jan 2017	Open	Steve Shorrocks, Building Control Manager stephen.shorrocks@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
12.	Consideration of full business cases for shared services (Human Resources, Legal and Audit) Policy Development Advisory Group 19 December 2016	Cabinet	26 Jan 2017	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
13.	Budget 2017/18	Cabinet Council	26 Jan 2017 15 Feb 2017	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)

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14.	Statement of Community Involvement Policy Development Advisory Group 12 January 2017	Cabinet	26 Jan 2017	Open	Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
15.	Billingshurst Supplementary Planning Document Policy Development Advisory Group 12 January 2017	Cabinet	26 Jan 2017		Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
16.	Local Development Scheme Policy Development Advisory Group 12 January 2017	Cabinet	26 Jan 2017	Open	Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)

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17.	Housing Benefit Subsidy & Future of the CenSus Revenues and Benefits Service	Cabinet	26 Jan 2017	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
18.	Horsham Town Centre Vision Policy Development Advisory Group 12 January 2017	Cabinet Council	30 Mar 2017 26 Apr 2017	Open	Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk Leader (Councillor Ray Dawe)
19.	Draft Site Allocations Document Policy Development Advisory Group 12 January 2017	Cabinet Council	30 Mar 2017 26 Apr 2017	Open	Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)